

		<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, JANUARY 24, 2024, COMMENCING AT 6:25 P.M.</p> <p>Present</p> <p>BOARD Board Chair Carmen Mombourquette Vice Chair Thomas Machacek Trustee Frances Cote Trustee Tricia Doherty Trustee Blake Dolan Trustee Linda Ellefson Trustee Roisin Gibb Trustee Cheralan O'Donnell Trustee Bob Spitzig</p> <p>ADMINISTRATION Superintendent of Schools Ken Sampson Deputy Superintendent Anthea Boras Recording Secretary Rhonda Kawa</p> <p>Regrets Secretary-Treasurer Lisa Palmarin</p> <p>Board Chair Carmen Mombourquette called the January 24, 2024 Regular Board Meeting to order at 6:25 p.m. He acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Frances Cote led a prayer provided by students at St. Joseph School, Coaldale in Coaldale.</p>
<p>CALL TO ORDER OPENING PRAYER</p>		
<p>Approval of Agenda</p>	<p>10488/0124 Bob Spitzig</p>	<p>M/C That the agenda for the January 24, 2024 Board Meeting be approved, as amended.</p>
<p>The following item was added to the agenda:</p>		
<p>B.2 Holy Spirit Catholic School Division Properties Land Use</p>		
<p>Previous Minutes</p>	<p>10489/0124 Linda Ellefson</p>	<p>M/C That the minutes of the December 20, 2023 Regular Meeting of the Board be approved, as presented.</p>
<p>Business Arising from the Minutes</p>		<p>There was no business arising from the minutes.</p>
<p><u>ACTION ITEMS</u></p>		
<p>CUPE 1825 Negotiations Committee Representation</p>	<p>B.1 10490/0124 Cheralan O'Donnell</p>	<p>Due to a conflict of interest, Board Chair Carmen Mombourquette excused himself from the CUPE 1825 Negotiations Committee and requested that a new representative be appointed.</p> <p>M/C That the Board of Trustees appoints Trustee Thomas Machacek as a representative for the CUPE 1825 Negotiations Committee to serve along with Trustees Blake Dolan and Bob Spitzig.</p>
<p>Holy Spirit Catholic School Division Properties Land Usage</p>	<p>B.2 10491/0124 Bob Spitzig</p>	<p>Holy Spirit Catholic School Division has a two (2) pieces of land that at this point are undeveloped and are in locations that would not be conducive for school locations. Therefore, the Board would like to investigate with the City of Lethbridge the possibility of a land trade.</p> <p>M/C That the Board of Trustees directs the Superintendent to explore the opportunity of a possible land trade with the City of Lethbridge and report back to the Board.</p>
<p><u>POLICY REVIEW</u> Policy 11: Staff Code of Conduct</p>	<p>C.1</p>	<p>The Board reviewed <i>Policy 11: Staff Code of Conduct</i> and determined that no changes were required at this time.</p>

<p>Policy 12: Teaching Staff Reduction</p> <p>Policy 19: Conflict of Interest and Nepotism</p>	<p>10491/0124 Linda Ellefson</p> <p>C.2</p> <p>10492/0124 Frances Cote</p> <p>C.3</p>	<p>M/C That the Board of Trustees approves <i>Policy 11: Staff Code of Conduct</i>, as presented.</p> <p>The Board reviewed <i>Policy 12: Teaching Staff Reduction</i> and determined that no changes were required at this time.</p> <p>M/C That the Board of Trustees approves <i>Policy 12: Teaching Staff Reduction</i>, as presented.</p> <p>The Board reviewed <i>Policy 19: Conflict of Interest and Nepotism</i> and determined that some changes needed to be made. The Board redefined Clause 14 to say that family members not work in the same facility if one of the members is in a supervisory position but when deemed necessary, individual assessment may be warranted and approval by the Superintendent is required. Secondly, Clause 16 will now state that employees of the division may sit on the executive of school councils but will not be permitted to have signing authority over the school council's funds.</p>
<p>ADMINISTRATIVE REPORTS</p> <p>Superintendent's Report</p> <p>Deputy Superintendent's Report</p> <p>Secretary Treasurer's Report</p>	<p>10493/0124 Tricia Doherty</p> <p>M/D</p> <p>10494/0124 Tom Machacek</p> <p>D.1</p> <p>10495/0124 Tricia Doherty</p> <p>M/C</p> <p>D.2</p> <p>D.3</p>	<p>That the Board of Trustees approves <i>Policy 19: Conflict of Interest and Nepotism</i>, as presented.</p> <p>That the Board of Trustees approves <i>Policy 19: Conflict of Interest and Nepotism</i>, as amended.</p> <p>The Board reviewed the Superintendent's January 24, 2024 Report. Following up with the question asked at the last Board meeting regarding Catholic Central High School's sound system, Superintendent Ken Sampson reported that they still are in the design phase and hoping to upgrade by the spring. IT is still looking at the upgrade for the CEC Board Room.</p> <p>That the Board of Trustees receives and files the Superintendent, Deputy Superintendent and Secretary Treasurer Reports for January 24, 2024.</p> <p>The Board received the Deputy Superintendent's January 24, 2024 Report.</p> <p>The Board received the Secretary Treasurer's January 24, 2024 Report.</p> <p>The Board of Trustees took a brief recess at 7:30 p.m. and reconvened at 7:40 p.m.</p>
<p>BOARD REPORTS</p> <p>Board Chair's Report</p> <p>ACSTA Report</p> <p>ASBA Report</p> <p>GrACE Report</p>	<p>E.1</p> <p>10496/0124 Linda Ellefson</p> <p>M/C</p> <p>E.2</p> <p>E.3</p> <p>E.4</p>	<p>Board Chair Carmen Mombourquette provided a report about recent correspondence, planning and events, and activity.</p> <p>That the Board of Trustees receives and files the Board Chair, ACSTA, ASBA and GrACE Reports for January 24, 2024.</p> <p>Trustee Linda Ellefson, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.</p> <p>Trustee Tricia Doherty, alternate Board representative to the ASBA, provided a verbal report to the Board regarding recent business, events, and activities. Next meeting is to be held virtually on February 14, 2024.</p> <p>Trustees Tricia Doherty and Linda Ellefson, representatives to GrACE, provided a report to the Board regarding recent business, events, and activities.</p>
<p>ADVOCACY</p> <p>Individual Trustee Advocacy</p>	<p>F.1</p>	<p>Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.</p>

10497/0124
Roisin Gibb

M/C That the Board of Trustees receives and files individual Trustee Advocacy Reports for January 24, 2024.

**School Council
Advocacy**

F.2 School Council Advocacy is a forum to address key topics and to provide a bridge for information to be shared between school councils and the Board of Trustees.

INFORMATION ITEMS

**Correspondence from
the Minister of
Education**

G.1 The Board reviewed recent correspondence from Minister Nicolaidese, Minister of Education, which was in response to Holy Spirit Catholic School Division's letter regarding Alberta Education's Weighted Moving Average Funding Framework and the challenges this model presents for the division.

**Alberta Education
Assurance Surveys**

G.2 The Alberta Education Assurance Survey gathers feedback on the quality of education provided by school authorities and their schools throughout the province of Alberta. The survey is sent to parents or guardians of students in Grades 4, 7 and 10 unless the school has fewer than 120 students. Teachers and students also complete the survey. This survey is scheduled to open in late January and will remain open until the beginning of March.

**Blueprints and SPICE
Conferences**

G.3 Alberta Catholic School Trustees' Association (ACSTA) will be hosting the 2024 SPICE and Blueprints Retreats at the Pomeroy Kananaskis Mountain Lodge in Kananaskis. SPICE will be held April 25 – 28, 2024 and Blueprints will follow from April 30 – May 3, 2024.

**Holy Spirit Social Media
Analytics Report**

G.4 The Board received the Holy Spirit Social Media Analytics Report from July 1, 2023 to December 31, 2023. The information provided detailed data and metrics regarding the division's social media activities and performance.

**2022 Programme for
International Student
Assessment**

G.5 Every three (3) years, Alberta Education conducts the Programme for International Student Assessments (PISA) and assesses the performance of 15-year-old students in reading, math and science. St. Michael's School, Pincher Creek participated in this international survey. The Board received the summary of the PISA 2022 Alberta results.

**Secret Service /
Lethbridge Police Threat
Assessment
Presentation**

G.6 On March 20, 2024, from 9:00 a.m. – 1:00 p.m. at the Sterndale Bennett Theatre, the Lethbridge Police Service and United States Secret Service will be presenting research on the behaviours of those who commit acts of targeted violence, focusing on identification, assessment and prevention.

**Director of Learning
Update**

G.7 Carmen Larsen, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.

**Director of Religious
Education Update**

G.8 Aaron Skretting, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.

**Director of Support
Services Update**

G.9 Crystal Lothian, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.

**First Nations, Métis and
Inuit Education Update**

G.10 Aaron Skretting, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis and Inuit Education.

Enrolment Data Update

G.11 The Board received the division enrolment report for December 2023.

ADJOURNMENT

10498/0124
Frances Cote

M/C That the Board of Trustees adjourns the Regular Board Meeting of January 24, 2024 at 8:16 p.m.

Board Chair

Secretary-Treasurer